

POSITION DESCRIPTION

Position Title:	Ecologist
Location	Coffs Harbour, Armidale, Lismore or Lennox Head
Position reports to:	Branch Leader
Key working relationships:	Directors, project managers and all other GeoLINK employees, clients, sub-consultants and stakeholders

ROLE

The purpose of the ecologist role is to provide accurate and technically competent specialist ecology services and advice to GeoLINK and its clients.

AREA	RESPONSIBILITIES
Leadership	<ul style="list-style-type: none"> ▪ Lead multidisciplinary teams as required, when/if assigned the role of project manager.
Business Operations	<ul style="list-style-type: none"> ▪ Traditional ecological consulting tasks such as: <ul style="list-style-type: none"> ○ Fauna surveys e.g. spotlighting, call playback, Elliot A/B trapping, wire cage trapping, pitfalls, harp trapping, hair tubes, remote cameras, Anabats etc. ○ Vegetation identification, community description, condition and conservation assessment. ○ Mapping and data analysis using ArcGIS. ○ Searches for threatened flora and evaluation of EECs. ○ Habitat evaluation (qualitative and quantitative) and assessment. ▪ Preparation/review of the full spectrum of scientific-based statutory planning and environmental assessment and management reports, including: assessments for statutory ecological impact/constraints/MNES/offset; management plans for vegetation/rehabilitation/koala/flora and fauna/translocation/weed management/threatened species and nest boxes. ▪ Preparation and review of REFs and EISs including coordination of specialists and sub-consultants.
Financial	<ul style="list-style-type: none"> ▪ Meet agreed billable targets.
Project Delivery	<ul style="list-style-type: none"> ▪ All facets of project management and delivery, including preparing tender/ EOI responses, budget planning and control, resource planning, managing staff (where applicable) compliance with quality control, invoicing and project review.
Teamwork	<ul style="list-style-type: none"> ▪ Build and maintain effective working relationships through effective teamwork.
Business Development / Marketing	<ul style="list-style-type: none"> ▪ Develop contacts and networks for business development and marketing activities. ▪ Ensure all project and business activities align with GeoLINK's priorities and initiatives.

Quality	<ul style="list-style-type: none"> ▪ Adhere to GeoBIZ guidelines (GeoLINK's minimum quality assurance standards). ▪ Keep abreast of changes to environmental technical standards, policies and legislation. ▪ Commit to sustainability principles and maintain environmental awareness.
Work Health & Safety (WHS)	<ul style="list-style-type: none"> ▪ Adhere to all WHS statutory guidelines, company requirements and obligations.
Innovation	<ul style="list-style-type: none"> ▪ Recognise opportunities for improvement and innovation.

MANDATORY REQUIREMENTS

- Tertiary qualification (minimum undergraduate bachelor) in ecology, environmental or applied science, natural resource management or a related discipline, from an accredited institution, with high levels of academic achievement.
- Class C Driver Licence

DESIRABLE REQUIREMENTS

- Post graduate qualification in a relevant field.
- Membership of a relevant and accredited professional association.
- Accreditation as an assessor to utilise the Biodiversity Assessment Method (BAM).

SKILLS & EXPERIENCE - ESSENTIAL

- Three (3) years of experience environmental/ ecological consulting or a relevant role.
- Demonstrated ability to write clear, concise and scientifically accurate reports outlined in the role responsibilities.
- Extensive demonstrated knowledge of techniques, government standards/ policies and experience in the delivery of all aspects and scales of ecological field surveys and statutory assessments for both flora and fauna.
- Extensive experience in interpreting and applying relevant environmental legislation (NSW and Commonwealth as a minimum).
- High level fauna and botanical skills i.e. identification, vegetation community mapping, biometrics, etc.
- Intermediate GIS skills (preferably in ArcGIS) for map production or spatial analysis.
- Proficient working with Microsoft Office and project management software.
- Excellent written and verbal communication skills, with the ability to build strong relationships with internal and external stakeholders.
- Demonstrated ability to work effectively within a multidisciplinary team.
- High level of self-motivation, self-discipline, initiative and demonstrated ability to undertake tasks and deliver outcomes with minimal supervision
- Strong understanding of project management including contract tendering, financial budgets and work programming.
- Thorough understanding of WH&S requirements and obligations.

SKILLS & EXPERIENCE - DESIRABLE

- Knowledge of flora and fauna of NSW North Coast and Mid North Coast region.

ADDITIONAL COMMENTS

- Regular travel, typically throughout NSW mid north coast, NSW northern tablelands and northern NSW, with stays away from home for extended periods, is required.
- Work outside of regular hours of operation is required.

PERSONAL ATTRIBUTES

- Demonstrated commitment to professional development and continuous improvement.
- Share GeoLINK's values and ethos.

APPROVED – BRANCH LEADER

Signature:

Name (print):

Date:

ACCEPTED – EMPLOYEE

Signature:

Name (print):

Date: